

Florida Keys Council of the Arts Board of Directors - Committees

The Chair of the Board of Directors may establish committees as needed. The Chair shall appoint all committee members and shall strive to have a member from each district on each committee. The Chair is an Ex-Officio member of all committees other than the Nominating/Recruiting/Orientation Committee. There shall be five (5) standing committees – the Executive Committee, the Nominating/Recruiting/Orientation Committee, the Membership and Advocacy Committee, the Program/Fundraising and Development Committee, and the Education Committee.

- 1. Executive Committee:** The Executive Committee shall consist of the Officers of the Board of Directors and the past Chair and shall have authority and responsibility of the day to day operation of the Arts Council consistent with the policies of the board. This committee works closely with the Executive Director/President on issues affecting the overall corporation to ensure that the Arts Council is meeting all fiduciary responsibilities and to ensure that individual Board members receive adequate training. The Executive Committee shall be responsible for the development and updating of long-range plans of the Arts Council to accomplish its mission. The Executive Committee shall be allowed to make an emergency decision when time is of the essence. Emergency decisions must be ratified by the Board at the next regularly scheduled meeting.
- 2. The Nominating/Recruiting/Orientation Committee** shall make nominations to assume specific responsibilities needed on the Board of Directors to maintain a full and balanced Board of Directors which has expertise or influence in fundraising, business, law, finance, working artist, other arts professional, cultural organization, cultural institution, and educational institution. The Nominating Committee shall present a slate of officers and shall present recommendations for members of the Advisory Board to the Board of Directors. EACH NOMINEE WILL BE PROVIDED WITH A BOARD HANDBOOK TO BE REVIEWED WITH THE NOMINEE.
- 3. Membership and Advocacy Committee:** Shall encourage individuals, businesses, corporations, partnerships, or associations to become members of the Arts Council to maintain and increase financial support and general knowledge of the mission of the Arts Council.
- 4. Program/Fundraising and Development Committee:** Shall be responsible for raising funds with event related activities. Shall be responsible for major gifts from individuals, partnerships, corporations and foundations.
- 5. Education Committee:** Shall work with the Monroe County public schools and other educational institutions to promote and enhance arts education for students.