

POLICY FOR GIFT OR LOAN OF PUBLIC ART TO MONROE COUNTY

This policy is intended to parallel the procedures in place for commission of Works of Art under the Monroe County Ordinance #022-2001 and the program for rotating art in public buildings. This policy applies to all unsolicited offers of donation of artworks except those commissioned by the Art in Public Places (AIPP) Program governed by Monroe County Ordinance 022-2001 regardless of the source of the artwork or funding for the donated artwork or artwork loaned under the County's rotating art in public buildings program. Unsolicited gifts to Monroe County can be an important part of the County's art collection. Proposed gifts of public art shall undergo a review process to ensure that acceptance of such gifts takes place in a fair and uniform manner. Potential gifts to the County are evaluated as carefully as works that are purchased or commissioned and undergo a careful review process that evaluates the gift on acceptance criteria according to the purposes, guidelines, goals and selection process that guides the Art in Public Places Program as a whole.

The County will not accept monetary gifts.

Procedures for Gifts:

For each proposed gift of public art a written proposal or letter of intent must be submitted to the County Administrator. The proposal must include specifications of the proposed gift, including: artist, title, dimensions, materials, date, and proposed location (if appropriate). The Administrator will refer the proposal to the Art in Public Places (AIPP) Committee through the Arts Council staff for review. The AIPP Committee will recommend disposition of the offer to the Board of County Commissioners whose decision is final.

Conflicts of Interest:

Gifts will be accepted by Monroe County as a political subdivision of the State of Florida. No individual within the County is able to accept gifts. Consideration is given to the context in which the gift is offered in order to ensure that the gift is not being given to influence or reward Monroe County or members, employees or elected officials of the County.

Principles on Which Decisions to Accept Memorial or Plaques will be Evaluated:

Memorials can be achieved through gifts of artwork. Monetary donations will not be accepted.

Memorial gifts will be judged on the following criteria to determine appropriateness:

- The memorial represents broad community values and has timeless qualities that are meaningful to future generations.
- The location under consideration is an appropriate setting for such a memorial; in general, there should be some specific geographic justification for the memorial being located in a specific site.

Donors of memorials are asked to consider the primary uses of the public space or facility in their request for a suitable location for the memorial. While the County acknowledges that appropriate memorials enrich visitor experiences, public open space is a very precious commodity, and monuments, memorials and plaques will be carefully reviewed to balance these two public benefits to protect the greater good. It is recognized that a particular location may reach a saturation point for memorials, and therefore the Art in Public Places Committee may consider limitations or a moratorium of future memorial installations at that particular location or area.

